

RIVER VALLEY SCHOOL BOARD – COMMITTEE MEETING

Committee: Budget/ERC

Date: August 11, 2020

Meeting Time: 5:00 pm

Adjourn Time: 6:23 pm

Present: John Bettinger, Sara Young, Mark Strozinsky, Jeff Maier, Brian Krey, Loren Glasbrenner, James Radtke, Carla Peterson, Dan Machovec, Kasey Maxwell

Agenda Item	Motion	2nd	Discussion
N/A	Strozinsky	Young	Motion to accept proofs of notice. Passed unanimously on a voice vote.
1: Approval of Minutes from 06/08/2020 Budget/ERC Meeting	Young	Strozinsky	Motion to approve minutes from June 8, 2020, Budget/Employee Relations Committee Meeting. Passed unanimously on a voice vote.
2. 2019-2020 Budget Update	Strozinsky	Young	<p>Krey provided an overview from the 2019-2020 (FY2020) year. The audit team from Wipfli wrapped up their work in the District on July 27.</p> <p>The general fund (Fund 10) budget anticipated a surplus of \$153,031. The actual surplus in Fund 10 was: \$715,314.23 The reason for the higher than anticipated surplus is due to a combination of less expenditures than budgeted and increased revenues than anticipated. The largest decrease in expenditures was a savings of \$288,000 in transportation expenses.</p> <p>The District Fund 27 (Special Education) budget came in \$21,306 under budget (Total Budget of \$3,178,865.)</p> <p>River Valley’s Food Service Fund (Fund 50) budget anticipated a \$22,158 loss. The fiscal year ended with a surplus of \$67,807.32. The District saw increased revenue in the form of federal breakfast aid and federal lunch aid due to the pandemic closure of schools.</p> <p>The Fiscal Year End (2020) has a current fund balance of percentage of 34.20%. To put this percentage into monetary value, \$100,000 is approximately 0.50% of fund balance.</p>

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			<p>Motion by Strozinsky to “Temporarily exceed the fund balance policy (665) during the 2020-2021 school year.” Second by Young. Passed unanimously on a voice vote.</p>
3: CARES Act Update			<p>Krey stated that nothing has changed since the last meeting. Funding allocations for districts across Wisconsin in the CARES Act (also known as the Elementary Secondary School Emergency Relief – ESSER grant), were made available on May 29, 2020.</p> <p>River Valley will receive approximately \$159,683, with 10% of this money being directed to the two parochial schools within our District (River Valley net total is approximately \$143,715).</p> <p>There are several steps required under the law that we need to complete before claiming reimbursement for items, which administration is currently working on.</p> <p>No action taken.</p>
4: 2020-2021 Budget Update			<p>Krey stated that there are no updates at this time and asked the committee to refer to the information from the May 11, 2020 meeting for a base projection from February and one from May (includes potential revenue loss from State).</p> <p>No action taken.</p>
5: Recommendation from Technology Committee Regarding 2020-2021 Technology Integrator Role	Bettinger	Young	<p>Krey shared that at the May 11, 2020 technology committee meeting a recommendation was made for a special projects contract position to focus on video, recording, and producing of content for the district, not to exceed \$8,000 (approved 3-0). This recommendation is being brought to this committee for approval.</p> <p>Young stated the need for this role to be focused on communication and marketing and not technology integration. Stated that she understands the need for the District to create videos, and the value, but is hesitant without having an overall plan in place so the videos are strategic in our communication.</p> <p>Glasbrenner agreed with Young that our communication needs to be strategic, and this year may be different from others in regards to our needs and our families needs.</p> <p>Motion by Bettinger to approve an \$8,000 budget for communication and marketing. Second by Young. Passed unanimously on a voice vote.</p>

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<p>6: Payment of Lamers Contract for 2019-2020, During COVID-19</p>			<p>Krey stated that administration has received a proposal, and it was placed on the portal. Lamers request is for about 65% of the total costs from last spring when schools were closed. Bettinger stated that he would like additional detail on the wage related costs. Young agreed and asked how the employee wages would be distributed. Krey stated that the bus barn manager was only available on Monday’s from 7 am – 10 am throughout the spring and through June. The committee asked Krey to gain answers to the questions regarding employee wages from Lamers. No action taken.</p>
<p>7. Employee Handbook</p>	<p>Strozinsky</p>	<p>Maier</p>	<p>Krey stated that in partnership with RVEA, the administration is recommending the following changes to the employee handbook for the upcoming school year.</p> <p>7a. “Reimbursable Leave” (page 12)</p> <ul style="list-style-type: none"> • Current language is: Cap at 20 staff absent (district wide) on the same day, unless medical concerns warrant or if pre-approved through administration. • Proposed language: Cap at <u>10% of staff absent in each building</u> on the same day, unless medical concerns warrant or if pre-approved through administration. <p>Krey said that 10% of staff would result in the following caps at each building: RVELC: 2 RVE: 4 RVMS: 4 RVHS: 4</p> <p>Motion by Strozinsky to change language on page 12 to: Cap at 10% of staff absent in each building on the same day, unless medical concerns warrant or if pre-approved through administration. Second by Maier. Passed unanimously on a voice vote.</p>
<p>8. Strategic Plan and Correlation to Committee’s Work</p>			<p>Glasbrenner stated that he appreciates the committee keeping this on the agenda each month. He stated that the decisions tonight related to Section 4, Community Communications and Engagement, and also Section 5, Finance and Operations.</p>

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9. Set Next Meeting Date & Agenda Items			Monday, September 14 at 5 pm.
Adjourn	Young	Maier	Young motion to adjourn. Maier second. Passed unanimously on a voice vote. 6:23 pm